



Date: _____ Permit #: _____

Tree Preservation Plan

This form is required for all residential building permits and should be submitted with building permit application. This form is also used for some commercial projects and should be submitted at time of application.

SITE ADDRESS: _____ **PID #:** _____

Applicant Information

Name: _____ Phone: _____

Builder/Company: _____ Email: _____

Identification of Trees

A significant tree is defined as 4 inches or greater in diameter (City Code 151.113).

Are there existing significant trees on the site? Yes, continue below No, skip to page 2 "Landscaping Plan"

Tree Preservation Plan Summary

A tree preservation plan is required for any site with a significant tree. See the city's tree preservation regulations (City Code 151.11) to determine if tree replacement/financial security is required. Complete the table below.

EXISTING TREES	TOTAL DIAMETER INCHES		TOTAL	FINANCIAL SECURITY
High Priority Trees Removed outside of building parameter		x 1.5	(a)	_____ (a) + _____ (b) - _____ (c) = _____ Diameter inches of replacement trees / 2 = _____ Total # of replacement trees x \$200 x 1.5 = \$ _____ (8040.2351)
Significant Trees (removed) Removed outside of building parameter		x 1	(b)	
Significant Trees (preserved) Preserved inside of building parameter		x 2	(c)	

Tree Preservation Plan Submittal Checklist

For your plan to be reviewed, please submit the following:

____ Tree inventory (spreadsheet), which must include the following information for each significant tree on the site and any off-site/bordering trees whose critical root zone is on the property:

- Identification number
- Tree size (diameter at breast height)
- Tree species
- Location: onsite or offsite
- Tree type: significant or high-priority
- Critical root zone (CRZ)
- Tree plan: removed or preserved

____ Site plan must include a scaled drawing showing:

- Location, identification number and tree type of all inventoried trees
- Trees to be removed and preserved
- Critical root zone of preserved trees, along with any area within the critical root zone that might be impacted by building activities. 30 percent of the CRZ may be impacted and the tree still considered preserved.
- Proposed construction/grading limits, building area, lot lines, driveways, streets, easements, parking, building footprint/elevation and any areas in which a significant tree will be removed
- Locations of tree protection fence
- Soil stockpile locations

Landscaping Plan

If the property does not have significant trees, front yard trees are still required, per City Code 151.112. The number of trees is determined by zoning district. See the zoning map at www.ShakopeeMN.gov/zoning.

RESIDENTIAL ZONE	REQUIRED REPLACEMENT	NOTES
R-1A	Three (3) non-ornamental trees in the front yard	Trees may be placed in the backyard only if trees cannot be placed in the front yard due to easements or spacing.
R-1B	Two (2) non-ornamental trees in the front yard	
R-1C		
R-2 Planned Residential District		

Landscaping Plan Submittal Checklist

___ Site plan must include a scaled drawing showing:

- Easements, right-of-ways, construction limits, roads, driveway and building pads
- Plant list, including species, size, planting location and stock type of trees
- City's Tree Planting Detail (www.ShakopeeMN.gov/naturalresources)

NOTICE: Contact **Gopher State One at 651-454-0002** prior to digging to have underground utilities located.

I hereby acknowledge the following:

- a) I understand single family residential lots require the following number of trees (planted or preserved) in the front yard:
Zones R-1A = 3 non-ornamental trees; Zones R-1B, R-1C, R-2, and Planned Residential District = 2 non-ornamental trees
- b) I agree to plant the required trees in accordance with the City of Shakopee Tree Planting Detail and realize if the tree is not planted in accordance with this detail it tree will be required to be removed and replaced.
- c) I have reviewed and understand the requirements in the Tree Preservation Regulations and Landscaping Requirements, City Code 151.112 and 151.113.
- d) I understand I am not to plant within a City of Shakopee right-of-way or easement without an approved Tree Planting Permit from the City of Shakopee.

The undersigned hereby represents upon all of the penalties of the law, for the purpose of including the City of Shakopee to take the action herein requested, that all statements are true, and that all work herein will be done in accordance with the ordinances of the City of Shakopee and the State of Minnesota.

Applicant's Signature

Date

CITY OF SHAKOPEE USE – APPROVED BY:

Natural Resources

Date

CONDITIONS OF APPROVAL

Total number of trees to be installed by builder: _____

Approved Approved with conditions Not approved

Inspection of existing trees by: _____ Date: _____

Inspection of tree protection fence by: _____ Date: _____ Required: Yes No

Inspection of installed trees by: _____ Date: _____