

2015 Fee Schedule



SHAKOPEE

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ADMINISTRATION AND ECONOMIC DEVELOPMENT FEE SCHEDULE

I. Business and Trade

A. Motion Picture Theater (CC 6.42)	\$110
B. Outdoor Performance Center (CC 6.42)	\$520
C. Show, Non-Transient Theme Parks, Amusement Parks, etc.(CC 6.24)	
1. Annual License Fee per ride	\$50/ride
2. Show without rides	\$80
3. Non-Transient Theme Parks	As per Agreement
D. Cable Franchise Application (Res. 6696)	\$350 plus \$7,500 Escrow
E. Audio/Video Dubbing of Programs	\$10 each
F. Pawnshops and Secondhand Dealers (CC 6.28)	
1. Annual License Fee	\$2,500
2. Initial License one time Investigation	\$345
3. Investigation fee for each new employee	\$100
4. Pawn Shop Billable transaction fee	\$1.50
G. Tobacco License Annual Fee (CC 6.22)	\$200
1. Initial license one time Investigation	\$150
H. License for Sale of Beer, Liquor, Wine, Set-up, Club, Taproom, Small Brewer and Temporary Beer License (CC 5.06)	
1. Annual Fee for On Sale Beer & Taproom	\$312
2. Annual Fee for Off Sale Beer	\$100
3. Temporary Beer and Liquor.....	\$35
4. Annual Fee for Set Up	\$125
5. Annual Fee for On Sale Wine.....	½ of On Sale Liquor or \$2,000, whichever is greater
6. Annual Fee for On Sale Club.....	\$300
7. Annual Fee for Sunday Liquor.....	\$200
8. Annual Fee for Off Sale Liquor	\$150
9. Application and Investigation Fee for Off/On Sale Liquor, or Wine License:	
(i) If investigation within MN	\$330
(ii) Outside MN	City expenses up to \$10,000 with \$1,100 deposit
10. Application and Investigation Fee for Taproom/Small Brewer:	
(i) If investigation within MN	\$300
(ii) Outside MN	City expenses up to \$10,000 with \$1,100 deposit
11. Investigation fee for Off/On Sale Beer	\$150

I. Annual Fee for On Sale Liquor/Small Brewer: Customer Used Floor Area

Outdoor seating: additional fee shall be computed at one-third of whatever the fee would be for the additional square footage of customer used floor area for the outdoor seating.

Under 1,000	\$3,705
1,000 – 1,999	\$4,390
2,000 – 2,999	\$5,080
3,000 – 3,999	\$5,765
4,000 – 4,999	\$6,445
5,000 – 5,999	\$7,140
6,000 – 6,999	\$7,820
7,000 – 7,999	\$8,510
8,000 – 8,999	\$9,195
9,000 – 9,999	\$9,875
Over 10,000	\$10,570

J. Massage License (CC 6.45)

1. Investigation Fee.....\$50
2. Massage Therapist License Fee\$50
3. Massage Therapy Business License Fee.....\$100
4. Massage Therapy Business License Renewal Fee\$20

K. Refuse Collection Annual Rates (CC 3.15).....\$125

L. Pet Store Application

1. Investigation Fee.....\$50
2. License\$100

M. Peddlers (CC 6.21)

1. Investigation Fee.....\$50
2. Weekly License.....\$50
3. Six Month License\$105
4. Annual License\$160

N. Transient Merchant

1. Investigation Fee.....\$50
2. Weekly License.....\$50
3. Six Month License\$105
4. Annual License\$160

O. Taxicabs and Drivers (CC 6.22)

1. Annual fee for Taxicab License\$275
2. Annual fee for Taxicab Driver’s License.....\$35
3. Annual fee for each vehicle\$16
4. Initial license one time investigation fee:
 - (i) Taxicab License\$150
 - (ii) Taxicab Driver’s License.....\$100

- P. **Currency Exchange License Review (State Law Requirement)**.....\$50
- Q. **Office Charges**
 - 1. Photocopy & Duplication Fees\$.25/per side/page
 - 2. Service Charge for each check returned (NSF) - Upon receipt of an NSF check, no additional checks will be accepted from the presenter\$30
 - 3. Service fee for certification (assessing) delinquent accounts.....\$25
- Q. **Late Fees**..... 1% Per month after 90 days Delinquency
- 4. **Escrow/Security Release Fee**\$30

II. Economic Development

- A. **Tax Increment Financing Application Fee**.....\$12,000 Escrow
- B. **Tax Abatement Fee**\$12,000 Escrow
- C. **Minnesota Investment Fund Application**\$6,000 Escrow
 (*Unused Escrow Funds will be returned and additional fees above these amounts will be the responsibility of the applicant.*)
- D. **Private Activity Revenue Bonds (Conduit Debt) (Res 7318)**
 - 1. Application Fee.....\$1,000
 - 2. Administration Fee at closing\$10,000 or 0.50% of principal bond, whichever is greater with maximum at \$50,000
 - 3. Refund Previous Bond Issue\$10,000 or 0.25% or principal refunding bond whichever is greater with maximum at \$50,000
 - 4. Bond Administration Fee.....25% of the principal amount of refunding bond or \$10,000 minimum. Maximum of \$50,000

(*All fees and expenses in relation to the issuance of the bonds including the fees of the City’s bond counsel shall be the responsibility of the applicant regardless of whether the bonds are actually issued.*)

PUBLIC WORKS FEE SCHEDULE

I. Equipment Service Charges

(* All Drivable Equipment rates include an Operator with a Minimum Rental Time of 2 hours.)

A. Front End Loader	\$115 per hour
B. Tractor	\$100 per hour
C. Elgin Street Sweepers	
Regenerative Air	\$125 per hour
Mechanical Broom	\$105 per hour
D. Single-Axle Dump Truck	\$95 per hour
With Plow and Wing	\$115 per hour
E. Single Person Aerial Bucket Truck	\$85 per hour
F. 1 Ton Pickups	\$65 per hour
With Plow	\$75 per hour
G. Water Tanker / Flusher	\$95 per hour
H. Trash Compactor	\$75 per hour
I. Mower Tractor	
Turf Type	\$65 per hour
With Side and Rear	\$82 per hour
J. Weed Mowing (Rough)	\$82 per hour
K. Asphalt Roller (1-1 ½ Ton)	\$65 per hour
L. Skid Steer	\$80 per hour
M. Small Grader	\$85 per hour
N. Wood Chipper	\$60 per hour
O. Sewer Jet Cleaning	\$115 per hour
P. Vacuum Inductor	\$95 per hour
Q. Bituminous Street Repair	Time and Material Basis Only

ENGINEERING FEE/CHARGE SCHEDULE

I. PRIVATE DEVELOPMENT

The street and utility and watermain fees for private developments apply in situations where developers decide to construct the public improvements themselves, rather than have the City of Shakopee construct them via a public improvement project.

The fees and charges collected are intended to reimburse the City of Shakopee for all direct and indirect costs Incurred by the Public Works Department to process the development application, to process and administer the project, to review and approve the plans for the project, to inspect the construction of the project and inspect and maintain the project once complete.

The fees and charges below are collected prior to recording of the plat unless otherwise noted.

The percentages and rates used are based on historical costs Incurred by the City of Shakopee and are reviewed on an annual basis.

A. Street and Utility Fee

This fee is a lump sum of 7.5% of the construction costs for the following public improvements: streets, sidewalks, boulevard trees, sanitary sewer, storm sewer and other associated appurtenances.

B. Watermain Fee

This fee is a lump sum of 4.0% (this includes 1.5% for administration and 2.5% for plan review/coordination) of the construction costs for the following public improvements: watermain and other associated appurtenances.

Please note Shakopee Public Utilities (SPU) requires separate fees/charges not listed in this document to be paid. Therefore, you will need to contact them at (952) 445-1988 to obtain these amounts.

C. Wetland Conservation Act (WCA) Administration

Please note if outside consultants are used, their total costs will be charged to the developer. If City of Shakopee employees are used, their hourly rates and a multiplier of 2.0 will be charged to the developer.

WCA Application.....\$75/Application + Hourly Rates

D. Storm Water Management Plan Review Fee

Please note if outside consultants are used, their total costs will be charged to the developer. If City of Shakopee employees are used, their hourly rates and a multiplier of 2.0 will be charged to the developer.

E. Trunk Sanitary Sewer Charge

This charge is applicable per the City of Shakopee's Trunk Sanitary Sewer Charge Policy. The developable area is defined as the total area of the final plat, less areas of outlots, right-of-way, lakes, wetlands, easements encompassing high water level storm ponds, conservation easements and parks.

Trunk Sanitary Sewer Charge.....\$2,652/Net Developable Acre

F. County Road 83 Sanitary Sewer Lateral Connection Charge

This charge is applicable to all properties and developments connecting to the sanitary sewer extending from the south plat boundary of the Church Addition to the north plat boundary of the River Valley Estates 1st and 2nd Additions.

Please note Sanitary Sewer Service Availability Charge (SAC) units are calculated using the most recent version of the Metropolitan Council SAC Procedures Manual.

The charge is due when a property connects to the lateral or prior to the recording of a final plat for a development connecting to the lateral.

County Road 83 Sanitary Sewer Lateral Connection Charge..... \$1,332/SAC Unit

G. VIP and VIP II Connection Charges

The Valley Industrial Park (VIP) charges are applicable to properties and developments connecting to the VIP and VIP II sanitary sewers located in Old Urban Shakopee.

The charge is due when a property connects to the lateral or prior to the recording of a final plat for a development connecting to the lateral.

VIP Connection Charge..... \$1,295/Acre
VIP II Connection Charge \$495/Acre

H. Trunk Storm Water Charge

This charge is applicable per the City of Shakopee’s Trunk Storm Water Charge Justification Report. The developable square footage is calculated by taking the total area of the development minus the total areas for outlots, rights-of-way, lakes, wetlands, easements encompassing high water levels of storm ponds, conservation easements and parks. The developable area is defined as the total area of the final plat, less areas of outlots, right-of-way, lakes, wetlands, easements encompassing high water level storm ponds, conservation easements and parks.

Please note for commercial and industrial developments, this charge is due at the time of building permit issuance.

Trunk Storm Water Charge \$0.124/Developable Sq.Ft

I. Trunk Storm Water Storage and Treatment Charge

This charge is applicable per the City of Shakopee’s Trunk Storm Water Charge Justification Report and is charged to all developments utilizing regional storm ponding systems. The developable square footage is calculated by taking the total area of the development minus the total areas for outlots, rights-of-way, lakes, wetlands, easements encompassing high water levels of storm ponds, conservation easements and parks.

Please note for commercial and industrial developments, this charge is due at the time of building permit issuance.

Trunk Storm Water Storage and Treatment Charge Rates

Density of Development (3 or less lots/acre) \$0.062/Developable Sq. Ft
Density of Development (over 3 lots/acre) \$0.123/Developable Sq. Ft
Commercial/Industrial Developments..... \$0.205/Developable Sq. Ft

J. Regional Infiltration Pond Charge

This charge is applicable to all developments utilizing regional infiltration pond systems.

Regional Infiltration Pond Charge..... \$1,230/New Impervious Acre

K. Water Connection Charge (WCC)

The Shakopee Public Utilities Commission's (SPUC) WAC = Trunk Water Charge (TWC) + Water Connection Charge (WCC) as defined by SPUC.

The TWC is due at the time "water availability" is desired by the property owner, usually at time of platting. The TWC can sometimes be paid by City assessments, but is usually paid in a lump sum directly to SPUC by the property owner/developer. SPUC defines property areas granted water availability by resolution. In some instances water mains are adjacent to a given property, but the TWC has not yet been paid and consequently

water is not yet available. In all cases, prior to water main construction plan approval for water mains to be installed within property the applicable TWC must be paid in advance of plan approval.

The WCC is due at the time a building permit is requested for new construction or a building expansion. The WCC is paid directly to SPUC and is usually based on the Metropolitan Council's SAC unit determination plus an additional per square foot charge for "industrial use" spaces. SPUC's WCC policy provides for additional WCC fees based on actual water usage that is in excess of the assigned SAC unit values.

Please note Shakopee Public Utilities (SPU) calculates and collects these charges. Therefore, you will need to contact them at (952) 445-1988 to obtain these amounts.

L. Sign Installation Fee

- Street Sign Installation \$270/Sign pole
- Traffic Control Sign Installation \$110/Sign
- Conservation Easement/Wetland Sign or Post Installation \$30/Sign or post

M. Bituminous Sealcoat Fee

This fee is for costs associated with the first bituminous sealcoat performed on the bituminous paved streets in the development. The rate is based on the most recent contract unit price(s) the City of Shakopee receives plus 3.0% for the following year's Increases and administration costs.

- Bituminous Sealcoat..... \$1.44/Square yard of bituminous paved street

N. Grading Permit Fee

Please note the cost associated with site grading is not based on the purchase price of any fill, but rather the cost to move/place/compact it once on the site.

This fee is due at the time of grading permit issuance.

For projects costing up to \$200,000, the fee is 5.5% of the cost associated with the site grading and all erosion control measures. The minimum fee is \$50

For projects costing more than \$200,000, the fee is \$11,000 + 3.0% of all costs associated with the site grading and all erosion control measures in excess of \$200

- Unauthorized Work Fee Up to double the permit fee

O. National Pollutant Discharge Elimination System (NPDES) Permit Program Fee

The NPDES permit program is a mandate set forth by the Environmental Protection Agency's (EPA) Clean Water Act and it is administered by the Minnesota Pollution Control Agency (MPCA). The goal of this permit, according to the MPCA, is to "reduce the amount of sediment and pollution that enters surface and ground water from storm sewer systems to the maximum extent practicable".

Please note if outside consultants are used, their total costs will be charged to the developer. If City of Shakopee employees are used, their hourly rates and a multiplier of 2.0 will be charged to the developer.

II. GENERAL ENGINEERING

The general engineering fees collected are intended to reimburse the City of Shakopee for all direct and indirect costs incurred by the Public Works Department to process, prepare, review and inspect the various projects and requests.

The percentages and rates used are based on historical costs incurred by the City of Shakopee and are reviewed on an annual basis.

A. City Improvement Projects and Miscellaneous Work

A fee for administration of all City of Shakopee improvement projects is applicable in the amount of a lump sum fee of 1.0% of the costs associated with the project.

Please note if outside entities are used, their total costs will be added to the fee.

B. Grading Permit Fee

Please note the cost associated with site grading is not based on the purchase price of any fill but rather the cost to move/place/compact it once on the site.

For projects costing up to \$200,000, the fee is 5.5% of the cost associated with the site grading and all erosion control measures. The minimum fee is \$50.

For projects costing more than \$200,000, the fee is \$11,000 + 3.0% of all costs associated with the site grading and all erosion control measures in excess of \$200

Unauthorized Work Fee Up to double the permit fee

C. National Pollutant Discharge Elimination System (NPDES) Permit Program Fee

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Please note if outside consultants are used, their total costs will be charged to the property owner. If City of Shakopee employees are used, their hourly rates and a multiplier of 2.0 will be charged to the property owner.

D. Right-of-Way Permit Fee

- 1. Registration Fee (annual) \$60/Registration
- 2. Excavation Permit Fee
 - Hole \$225/Each
 - Emergency Hole \$350/Each
 - Hole for New/Replacement Service Connection \$40/Each
- 3. Trench..... \$225 + \$1.00/Foot for
Trenches in Excess of 100 feet
- 4. Directional Boring \$225 + \$1.00/Foot for
borings in excess of 100 feet
 - Please note the maximum length of trench and directional boring permits is 5,000 feet.
- 5. Obstruction \$100/Each

6. Delay Penalty	\$100 + \$50/Week
7. Permit Extension	\$50 + \$25/Week
8. Degradation Fee	\$300 + All costs Incurred to repair the street to the appropriate street restoration detail plates if the permittee elects not to repair the street.
9. Unauthorized Work	\$225 + double the permit Fee (Maximum of \$1,000)
10. Curb Cut	\$250/Each
11. Other Work Not Specified Above	Fee based on all costs Incurred by staff (minimum of \$75)
12. Restoration Fee if property is not restored to the original condition	

E. Miscellaneous

1. Assessment Search Report	\$25/Each (self-inquiries are free on a computer provided at engineering's offices)
2. Complete or Partial Assessment Rolls or Reports	\$25/Roll or report + \$5 (for shipping if applicable)
3. Splitting Special Assessments/Parcels.....	\$600/Request
4. Flood Plain Verification	\$40/Each
5. Topographic/Infrastructure Map.....	\$30 + \$45/Hour (hard copy and electronic)
6. Computer/Plotter Generated Map.....	\$60/Hour (minimum of \$15/Each)
7. City of Shakopee Street Index Map (large)	\$8/Each
8. City of Shakopee Map (large)	\$10/Each
9. Aerial Map (small)	\$15/Each
10. Aerial Map (large)	\$50/Each
11. City of Shakopee Standard Specifications and Detail Plates	\$50/Each
12. City of Shakopee Design Criteria.....	\$10/Each

F. Storm Water Drainage Utility

This fee is charged per Residential Equivalent Factor (REF)*Acre/Billing Cycle (monthly). One REF is defined as the ratio of the average volume of runoff generated by one acre of a given land use to the average volume of runoff generated by one acre of typical residential land during a standard one year rainfall event.

1. City-Wide Fee\$6.87/REF*Acre/Billing Cycle
(monthly)

G. Sewerage Service

- 1. Fixed Fee \$5/Billing Cycle

- 2. For Every 1,000 Gallons or part thereof of metered flow or water usage:
Properties Using the City of Savage Sewer Interconnects..... \$3.70/Billing cycle

- All other properties \$2.07/Billing cycle

- 3. Unmetered residential water accounts \$25/Billing cycle

H. City Sanitary Sewer Service Charge (SAC)

This charge is applicable to various residential, commercial, public and institutional facilities. The Metropolitan Council determines the total number of units for each facility by utilizing the most recent edition of the Metropolitan Council SAC Procedures Manual.

City SAC \$475/Unit

PLANNING FEE SCHEDULE

I. Information/document fees

A. Long Range Planning Documents

1. Comprehensive Plan (CD) \$25
2. Comprehensive Plan (paper copy) \$175
(NOTE: The City's 2030 Comprehensive Plan can be downloaded from the City website.)

B. City Codes

1. Chapter 11 - Zoning Ordinance \$25
2. Chapter 12 - Subdivision Regulations \$20
3. City Code The City Code can be downloaded from the City website

C. Maps

1. Zoning (22"x34") \$10
2. Land Use Map (11"x17") \$3
3. Development Maps (11"x17") \$3

D. Services

1. Zoning Verification Letter \$40
2. Courier Services Fee to be determined
In the event that courier services are required or requested by the applicant, the City shall not be responsible for any charges associated with this service. The applicant must pay all associated costs within 10 days or at the time of release of any document or approval, whichever comes first.

E. Recording Fees (As established by Scott County)

1. Abstract and Torrens Documents, Plats/RLS/CIS Fee determined by Scott County Fee Schedule. All payments for recording should be made to Scott County.

F. Sign Permit Fees (City Code 4.30)

1. Permanent - Wall Sign \$75
2. Freestanding Sign \$125
3. Temporary \$30
4. Retrieval of confiscated, illegal signs \$45

G. Partial Release

1. Developer's Agreement \$30
2. Escrow \$30
3. Payment Agreement \$30

II. Land Division Administration Fee

- A. Concept Review by Planning Commission**
 - Other than PUD..... \$400
- B. Application for Planned Unit Development**
 - 1. PUD Concept Review - Planning Commission..... \$400
 - 2. PUD Concept Review (Including City Council)..... \$800
 - 3. Planned Unit Development \$2,750
 - 4. Amendment to Planned Unit Development..... \$2,750
- C. Major Subdivision Associated with Conditional Use Permits**
(NOTE: Plat applications may or may not include variance requests.)
 - 1. Pre-application Review Fee \$300
 - 2. Preliminary plat..... \$3,500
 - 3. Preliminary & Final Plat concurrently \$3,500
 - 4. Final Plat \$1,500
 - 5. Title Review Fee \$300
- D. Minor Subdivisions**
 - 1. Lot Division/Lot Reassembly..... \$600
 - 2. Registered Land Surveys..... \$1,500

III. Land Use Administration Fees

- A. Vacations**
 - 1. Vacations of Public Easements and Right-of-way \$900
- B. Park Dedication Fees (City Code Sec. 12. These are set by City Council in consultation with Parks and Recreation Advisory Board.)**
Cash in lieu of land dedication fees -
 - 1. Residential/Single Family/Duplex (per unit)..... \$5,340 per unit
 - 2. Multi-Family/Apartment (per unit) \$4,450 per unit
 - 3. Commercial/Industrial (per acre) \$6,930 per acre
- C. Application for Appeal of Staff Decision**
 - 1. Appeal to Board of Adjustment & Appeals of Staff Decision \$300
 - 2. Appeal to City Council of BOAA Decision..... \$300
 - 3. Determination by BOAA \$300
- D. Application for Variances**
 - 1. Single Family Residential \$200
 - 2. All others..... \$325

3. Appeal to City Council.....	\$300
E. Application for Conditional Use Permit	
1. Home Occupations	\$200
2. Home Occupation Amendments.....	\$200
3. All Conditional Use Permits, and Amendments	\$200
4. Appeal to City Council.....	\$300
6. Mineral Extraction & Land Rehabilitation Permit	\$325
	plus \$2,500 cash deposit, plus an agreement to pay all administrative costs and consultant fees.
7. Temporary Seasonal Sales..... (Including farm produce)	\$50
F. Application for Environmental Review	
- The project proponent will be required to sign an agreement to reimburse the entire and actual cost of conducting a review.	
1. Environmental Assessment Worksheet	\$1,000 plus agreement to reimburse the entire and actual cost of conducting a review.
2. Environmental Impact Statement	\$1,000 plus agreement to reimburse the entire and actual cost of conducting a review.
3. Alternative Urban Area Wide Review.....	\$1,000 plus agreement to reimburse the entire and actual cost of conducting a review.
G. Map & Text Amendments	
1. Zoning Map Amendments	\$300
2. Text Amendments	\$500
3. Comprehensive Plan Amendment (Including extension of MUSA)	\$300
4. Annexation Application Fee.....	\$500
H. Additional Notices - Applies to all types of applications	
1. Rezoning Amendments:	
Per published notice, in excess one published notices for each of two hearings	\$25
Per mailed notice, in excess of 100 notices for each of two hearings	\$2
2. All Other Applications	
Per Published Notice, in excess one published notice for one hearing	\$25
Per Mailed Notice, in excess of 100 notices for one hearing.....	\$2

Notes for the Planning Fee Schedule:

Administrative Costs - Actions requiring payment for administrative costs may be billed to the applicant. Administrative costs may include but are not limited to the following: staff time (Including regular City employees and contracted employees), publishing costs, copying, printing and mailing. The actual hourly rates of the employees will be used plus a multiplier of 2.0 times for benefits. A deposit of \$100 will be required to begin the work, any unused portion would be returned and invoices provided for work in excess of \$100 before work proceeds. Administrative costs will accrue after the first meeting with the applicant.

Any escrows received by the City shall be monitored to ensure sufficient escrow funds are held by the City. When an escrow account reaches a balance of 10% of the original escrow amount, the City shall invoice the applicant for the submittal of additional escrow funds in an amount consistent with the original escrow submittal. This process shall continue until the City has completed all necessary reviews.

Escrows requested by city departments are detailed on billing generated by various city departments depended upon the scope of the project.

BUILDING INSPECTION FEE SCHEDULE

Failure to submit a required permit:

Upon discovery by the City of improvements for which a permit is required but had not been submitted, the improvements shall be subject to a double permit fee. See other inspections and fees.

I. Fee Calculation – NEW CONSTRUCTION AND ADDITIONS

Fees are calculated based upon project valuation using the table below. The valuation is based on the total value of all construction work including plumbing, electrical, and mechanical systems, finish work and labor, even if the owner is doing the work. Please note: Valuations will be adjusted by the City when the proposed valuation indicated on the form is either under estimated or otherwise in error.

Residential Building Valuation

The following valuation table for residential construction shall be used to calculate the value of work completed.

Residential Valuation Square Footage Costs		
<u>AREA</u>	Square Footage Cost	Change when Published in 5/15
BASEMENT		
Unfinished	\$31.33	\$28.90
Finished	\$46.23	\$43.80
LIVING AREA		
Lowest Main Level Unfinished	\$64.68	\$62.25
Lowest Main Level Finished	\$98.16	\$95.73
Upper Level	\$98.16	\$95.73
Additional Level	\$98.16	\$95.73
Lower Level Finish	\$17.28	\$14.85
COVERED ENTRY		
Screen Porch	\$33.02	\$30.59
3-SEASON PORCH		
	\$37.01	\$34.58
DECK		
	\$17.43	\$15
ACCESSORY BUILDINGS		
Garage	\$37.81	\$40.41
Storage Buildings	\$30.54	\$33.14
SWIMMING POOLS		
In-Ground	\$25	\$25
Above Ground	\$15	\$15

Commercial and Industrial Valuations

For Commercial and Industrial valuations view the table available at the following link.

[MN Department of Labor & Industry Building Valuation](#)

A. Building Permit Fees, for both New Construction and Additions/Remodels

Building permit fees are determined using the building/project value and the table below. Permit fees apply to new construction and additions/remodels. Structures

Project/Building Value	Fees
Less than \$1,000.....	\$75
\$1,001 to \$25,000.....	\$75 + .009375 x valuation (value - \$1,000)
\$25,001 to 100,000.....	\$300 + .003 x valuation (value - \$25,000)
\$100,001 to \$500,000.....	\$525 + .0012 x valuation (value - \$100,000)
\$500,001 to \$1,000,000.....	\$1005 + .0012 X valuation (value - \$500,000)
\$1,000,001 to \$2,000,000.....	\$1,605 + .0012 x valuation (value - \$1,000,000)
\$2,000,001 to \$3,000,000.....	\$2,805 + .0012 x valuation (value - \$2,000,000)
\$3,000,001 to \$4,000,000.....	\$4,005 + .0012 x valuation (value - \$3,000,000)
\$4,000,001 to \$5,000,000.....	\$5,205 + .0005 x valuation (value - \$4,000,000)
Greater than \$5,000,000.....	\$5,705 + .0005 x valuation (value - \$5,000,000)

B. Plan Review Fees

Plan Review fees shall be applied to all building permits. Per State Statute Similar Plan structures shall be charged 25% of the normal building permit fee. At the time of application for permits the applicant must note that the permits are for documents/plans for similar plan structures or the standard fee shall apply.

Residential	65% of Building Permit fee
Commercial	65% of Building Permit fee
Similar Plan Structures	25% of the Building Permit fee

C. Other Inspections and Fees:

For the items listed below the actual hourly rates of employees plus a multiplier of 2.0 times for benefits and overhead will be used.

- Inspections outside of normal business hours (minimum charge - two hours)
- Re-inspection Activities
- Inspections for which no fee is specifically indicated
- Additional plan review required by changes, additions or revisions to approved plans

- Use of outside consultants for plan checking, inspections, or both actual costs will be paid by the developer.

REFUNDS: Upon request and review, up to 80% of the building permit fee(s) paid under this provision may be reimbursed for permits that are abandoned or unused.

NEW CONSTRUCTION

I. Building Inspection Fees

A. Electrical Inspection

City of Shakopee electrical inspection fees shall be paid according to the schedule contained in Minn. Stat. 326B.37, State Electrical Inspection Fee Schedule per most recent effective version of MN state statute.

The minimum surcharge for a "fixed" permit is \$5 per most recent effective version of MN state statute.

With the following exception:

The fee for single-family dwellings shall be calculated by service size and number of circuits according to the State Fee Schedule subpart 3 and subpart 4, with a maximum fee of \$135 plus \$5 surcharge for 0-200 amp service.

B. Plumbing Permits (Authorized by City Code 4.05)

1. New Construction Residential (Ordinance No. 659) \$175+ \$5 State Surcharge
2. Sewer and Water Connection - Single Residential
 - Sewer Connection..... \$80 + \$5 State Surcharge
 - Water Connection \$80 + \$5 State Surcharge
 - Combination Water & Sewer Connection \$80 + \$5 State Surcharge
3. Sewer and/or Water Connection - Multiple Residential 2.5% of Contract Price or \$100 minimum + State Surcharge
4. Sewer and/or Water Connection - Commercial/Industrial..... 2.5% of Contract Price or \$100 minimum + State Surcharge
5. Landscape Sprinkler System \$75 + \$5 State Surcharge
6. Reduced Pressure Zone Valve - Repair, rebuild, replace (change out required every five years)
(There is no permit or fee required for annual testing.)
There is an allowance of up to 6 RPZs
per building per application. \$80 + \$5 State Surcharge
7. Lawn Sprinkler Systems - Residential..... \$75 + \$5 State Surcharge
8. Lawn Sprinkler Systems - Commercial 2.0% of contract price or \$80 minimum + State Surcharge
This includes water connection from
building piping to yard side of siphon
breaker.

- 9. Commercial Plumbing Permits.....2.0% of contract price or \$100 minimum + State Surcharge
- *Units on Individual Sewage Treatment Systems (ISTS) are subject to an additional review fee by Scott County.

C. Heating, Air Conditioning, Refrigeration, Gas Piping and Ventilation Permits

- 1. Single Family Residence, New.....\$125 + \$5 State Surcharge
- 2. Central Air Conditioning (at the time of new construction).....\$6 + \$5 State Surcharge
- 3. Commercial Fee2.0% of contract amount + State Surcharge \$80 minimum fee
- 4. Fireplace - Includes Gas Permit\$75 + \$5 State Surcharge

D. Deck Permits.....Based on Valuation table

E. Fence Permit.....\$40

F. Residential Grade Check Fee

- 1. Single-family.....\$75 for review of grades on survey
- 2. Multi-family, Commercial/Industrial\$75 for review of grades on survey

II. New Construction Building Inspection Escrows

Building Permit Related Escrows-

The City will accept payment for the following escrows. Escrows will be released by the City upon verification of completions of required improvement secured by the escrow. The City may only return escrows to the party from which they were received.

1. Certificate of Occupancy Escrow (Authorized by Res. No. 2604)

- a) Commercial/Industrial .005 x value, or \$500.00, whichever is greater.
- b) Residential .005 x value, with a \$750 maximum. 100% of the fee shall be refunded when a final certificate of occupancy is issued.

3. Residential Landscaping Escrow:

A \$1500 escrow will be required, for landscaping and will be refunded in whole to the Applicant when landscaping requirements have been completed.

3. Commercial Landscaping Escrow:

A Commercial Landscaping Escrow is determined based on City Code Chapter 11.60 Subdivision 8.

4. Erosion Control Escrow:

A \$1000 escrow will be required in order to guarantee the installation and removal of all required erosion and sediment control measures. The City is authorized to draw against this escrow in the event the building permit applicant fails to comply. The Escrow is required under City Code Chapter 16.

III. State Surcharge: Building Permits

The Minnesota Statutes § 326B.148 "SURCHARGE" has been changed effective July 1, 2010. The change only applies to the "Permits based on Fixed Fees, Part 1" and "Permits based on Fixed Fees, Part 2" portions of the Minnesota Department of Labor and Industry's (DLI) surcharge reporting form. The minimum surcharge for a "fixed fee" permit is \$5, beginning July 1, 2010. (These fees are forwarded to the State Treasurer)

State Surcharge Building Fee Table:

Less than \$1,000	\$0.50
\$1,000,000 or less	.0005 x valuation
\$1,000,000 to \$2,000,000	\$500 + .0004 x (Value - \$1,000,000)
\$2,000,000 to \$3,000,000	\$900 + .0003 x (Value - \$2,000,000)
\$3,000,000 to \$4,000,000	\$1,200 + .0002 X (Value - \$3,000,000)
\$4,000,000 to \$5,000,000	\$1,400 + .0001 x (Value - \$4,000,000)
Greater than \$5,000,000	\$1,500 + .00005 x (Value - \$5,000,000)

State Surcharge: Plumbing, Heating & Electrical Permits

Permit fee less than \$10,010.....\$5
 Permit fee more than \$10,010 Fee x .0005

ADDITIONS AND REMODELS

For any addition or remodel not listed below refer to table A. Building Permit Fees for both New Construction and Additions/Remodels.

I. Building Inspection Fees

A. Reroofing Permit

Commercial 2% of contract amount, with an \$80 minimum
 Residential 2% of contract amount, with a \$75 minimum

(Requires ice/weather/prep inspection. Prior building department approval is required to submit photos in lieu of inspection. When prep inspection does not occur, a \$74.50 fine will be levied against the applicant.)

B. Residing Permits..... \$100 + \$5 State Surcharge

C. Window-Door Replacement \$100 + \$5 State Surcharge

D. Window and Siding done concurrently	\$100 + \$5 State Surcharge
E. Deck Permits.....	Based on Valuation table
F. Fence Permit	\$40
G. Detached Accessory Buildings.....	All detached accessory buildings/structures in excess of 200 square feet shall require a building permit. Use building valuation chart to determine permit fee.
H. Heating, Air Conditioning, Refrigeration, and Ventilation Permits	
1. Minimum Fee	\$75 + \$5 State Surcharge
2. Fireplace - Includes Gas Permit	\$75 + \$5 State Surcharge
(For additions only)	
3. Commercial Fee	2.5% of contract amount + State Surcharge \$80 minimum fee
I. Gas Piping Permits	
1. Minimum Fee	\$75 + \$5 State Surcharge
2. Residential - Each fixture or appliance.....	\$75 + \$5 State Surcharge
3. Commercial Fee	2.5% of contract amount + State Surcharge
J. Plumbing Permits	
1. Alter, Replacement, Repairs (Basement Finish).....	Minimum Fee \$75 + \$5 State Surcharge
2. Residential	
Water Heater - Gas	\$75 + \$5 State Surcharge
Water Softener - Installer must be licensed	\$75 + \$5 State Surcharge
3. Commercial Plumbing Permits (alterations, repair,.....	2.5% of contract price or \$100
replacements or additions)	minimum + State Surcharge
4. Sewer and/or Water Line Repair Only	\$75 + \$5 State Surcharge
5. Lawn Sprinkler Systems - Residential.....	\$75+ \$5 State Surcharge
6. Lawn Sprinkler Systems - Commercial.....	2.5% of contract price or \$100
This includes water connection from building piping to yard side of siphon breaker.	minimum + \$5 State Surcharge

OTHER BUILDING INSPECTION FEES

I. Fast Tracking Issuance of Building Permits (Auth. Res. 2604)

1. Fast tracking building permit process..... City expenses up to 100% of building permit fee with a 30% deposit.
2. Structure Moving Permit \$100
3. Demolition Permit \$125 or 2.5% of contract price, whichever is greater.
4. Work commencing before Demolition Permit Issuance..... \$300 or 3.0% of contract price, whichever is greater.

II. Appeal Fee

Appeals can be made to the Building Code Board of Adjustment & Appeals established by the Department of Labor and Industry (DLI). Fees are as established by DLI.

III. Sanitary Sewer Service Availability Charge (SAC) and Water Availability Charge (WAC)

Sanitary Sewer Service Availability Charge (SAC) Units for various residential, commercial, public, and institutional facilities will be applied as specified in the latest Metropolitan Council SAC Procedures Manual.

A. Metro SAC Charge (These funds are established by and forwarded to the Metropolitan Council)

1. Single Family Dwelling \$2,485/Unit
2. Apartment (without individual laundry facilities) 20% discount
3. Qualified outdoor spaces (effective 10/1/2009)..... 75% discount

Notes for the Building Fee Schedule:

Administrative Costs - Actions requiring payment for administrative costs may be billed to the applicant. Administrative costs may include but are not limited to the following: staff time (Including regular City employees and contracted employees), publishing costs, copying, printing and mailing. The actual hourly rates of the employees will be used plus a multiplier of 2.0 times for benefits. A deposit of \$100 will be required to begin the work, any unused portion would be returned and invoices provided for work in excess of \$100 before work proceeds.

FIRE DEPARTMENT FEE SCHEDULE

I. Fireworks

A. Consumer/Retail Fireworks Permit

1. Mixed Merchandise Sales Annual Fee (January to December) \$100
2. Consumer Fireworks Retail Sales Facility Annual Fee (January to December) \$350

B. Display Fireworks Permit - Permit is valid for one day \$100 plus \$30 for each additional day

II. Fire Protection Equipment Permit

Contract Amount	Permit Fee
*Contract Amounts round up to the next highest \$1,000	
\$1.00 to \$3,000	\$45
\$3,001 to \$25,000	\$45 for the first \$3,000 plus \$20 for each additional \$1,000 or fraction thereof, to and Including \$25,000
\$25,001 to \$50,000	\$485 for the first \$25,000 plus \$11 for each additional \$1,000 or fraction thereof, to and Including \$50,000
\$50,001 to \$100,000	\$760 for the first \$50,000 plus \$9.50 for each additional \$1,000 or fraction thereof, to and Including \$100,000
\$100,001 to \$500,000	\$1,235 for the first \$100,000 plus \$6 for each additional \$1,000 or fraction thereof, to and Including \$500,000
\$500,001 to \$1,000,000	\$3,635 for the first \$500,000 plus \$5.50 for each additional \$1,000 or fraction thereof, to and Including \$1,000,000
\$1,000,001 and up	\$6,385 for the first \$1,000,000 plus \$4 for each additional \$1,000 or fraction thereof

- Fire Protection equipment includes: wet and dry fire sprinkler systems, clean agent suppression systems, wet and dry chemical suppression systems, fire protection for commercial cooking operations and fire alarm systems.

III. State Surcharge

A. State Fire Suppression Surcharge0005% x Permit Fee (minimum \$5)
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IV. Fire Protection Equipment Plan Review Fee

A. Contract Amount	Plan Review Fee
\$1 to \$40,000.....	2% of contract amount (minimum \$25)
\$41,000 to \$50,000.....	\$800 for the first \$40,000 plus \$7 for each additional \$1,000 or fraction thereof, to and Including \$50,000
\$51,000 to \$100,000.....	\$870 for the first \$50,000 plus \$4 for each additional \$1,000 or fraction thereof, and Including \$100,000
\$101,000 and up.....	\$1,070 for the first \$100,000 plus \$1.00 for each additional \$1,000 or fraction thereof

- Plan Review Fee applies to: wet and dry fire sprinkler systems, clean agent suppression systems, wet and dry chemical suppression systems, fire protection for commercial cooking operations and fire alarm systems.

V. Flammable/Combustible Liquid Storage Tank Permit

A. Installation

0 to 150 gallons.....	\$0 (no permit needed)
151 to 500 gallons.....	\$50 per tank
501 gallons to 1,000 gallons.....	\$100 per tank
1,001 gallons to 5,000 gallons.....	\$150 per tank
5,001 gallons or larger.....	\$200 per tank

- Includes installation of above ground and underground storage tanks

B. Removal

0 to 150 gallons.....	\$0 (no permit needed)
151 to 500 gallons.....	\$40 per tank
501 gallons to 1000 gallons.....	\$50 per tank
1001 gallons to 5000 gallons.....	\$75 per tank
5001 gallons or larger.....	\$100 per tank

- Includes installation of above ground and underground storage tanks

VI. Flammable/Combustible Liquid Storage Tank Plan Review75% of contract amount
Applies only to installation of new tanks.	
VII. Dispensing Systems Permit	
Attended Dispensing	\$100
Unattended Dispensing	\$200
VIII. Tents, canopies and temporary membrane structures:	
A. Commercial Uses	
Tents greater than 200 sq. ft.	\$50
Canopies greater than 400 sq. ft.	\$50
• Exempt: Fees for tents and canopies may be waived for certain governmental, civic or religious organizations at the discretion of the authority having jurisdiction.	
B. Residential Uses	
Tents greater than 200 sq. ft.	\$20
Canopies greater than 400 sq. ft.	\$20
IX. Burning Permit	
A. Shakopee Residents	\$50
B. Township Residents	\$50
X. Fire Incident Report	
A. Fire Incident Report	\$20
XI. Re-Inspection, Plan Review, and Hourly Response Fees	
A. Re-Inspection Fee	\$65/hour. (or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, hourly wages and fringe benefits of the employee involved).
B. Additional plan review required for changes, addition, revisions or re-submissions to original plans:	\$65 /hour. (or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, hourly wages and fringe benefits of the employee involved).
C. Outside consultants for plan review and/or inspections	Actual cost (Including overhead & admin costs)
D. Fire - False Alarms	

False fire alarm user fee in excess of two (2) in a calendar year\$400/alarm

E. Supplies Used for Emergency Responses Actual cost + administrative cost

- Administrative Costs-Actions requiring payment for administrative costs may be billed to the applicant. Administrative costs may include but are not limited to the following: staff time, publishing costs, copying costs, printing costs, mailing and consulting costs. The actual hourly rates of the employees will be used plus a multiplier of 2.0 times for benefits, overhead, etc.

F. Hourly Response Rate..... \$400/hour plus \$10
administration fee

- Includes response to and standby at hazardous condition Incidents.

POLICE DEPARTMENT FEE SCHEDULE

I. Report Copies

- A. Reports (page 1-4)..... No Charge
- B. Reports (pages 5 - 100) \$.25/per side/page
- C. Reports (100 pages and over)..... Per request basis
- D. Audio Recordings..... \$10
- E. Video Recordings..... \$30
- F. Pawn Shop billable transaction fee..... \$1.50
- G. Hourly rate for contracted police services..... \$75
- H. Photographs..... \$1.00 per photo
- I. Photo Disks \$10
- J. Golf Cart License \$20

II. Room Reservation (Police Dept. Training/Community Room)

- A. Organizations \$0
- B. Private Groups (Resident) 1st hour \$50
Each additional hour \$25
Deposit (100% refund upon clean/damage free)..... \$100
- C. Private Groups (Non-Resident)..... 1st hour \$75
Each additional hour \$35
Deposit (100% refund upon clean/damage free)..... Deposit \$100

III. Storage of Forfeited Vehicles at the Police Department Towing and Impounding of Vehicles

- A. Storage of Vehicles \$2 a day/\$500 maximum
- B. Towing and Impounding of Vehicles Towing and impounding is done by a private contractor having appropriate impounding facilities. Fees are set by contractor.

IV. Dog Licenses, Impounding Fees, etc. (City Code 10.21)

- A. Dog Licenses (good for two years & includes access to dog park)..... \$25
 - May be prorated if less than 2 years
- B. Duplicate License..... \$5
- C. First Impoundment \$30
- D. Second Impoundment..... \$50

- E. Third & successive impoundment within a 12-month period.....\$100
- F. Amount charged per day when confined to the Pound.....\$15
 - In the case of an unlicensed dog or a dog for whom proof of a current rabies vaccination cannot be shown, there shall be an additional penalty of \$10. (Owner is responsible to furnish proof of license and/or rabies vaccination).
- G. Large animal impoundment.....\$100
- H. Large animal board per day.....\$25
 - Large animals are defined as animals other than household pets, i.e. horses, cows, sheep

V. Police - False Alarms

- A. False alarm user fee in excess of two (2) in a calendar year\$130/alarm

PARKS AND RECREATION FEE SCHEDULE

I. Community Center Fees

A. Memberships

Resident/Non-Resident

(NOTE: Memberships include skate park admission, open ice skating, open hockey, gyms, fitness area, aerobics, and open swim at the Jr. High pool.)

1. Family Membership (Immediate family residing at same address) \$281.50/\$423 (Inc. sales tax)
2. Adult Membership (Age 18 to 59) \$224/\$315 (Inc. sales tax)
3. Youth Membership (Age 5 to 17) \$108.50/\$144 (Inc. sales tax)
4. Senior Membership (60 and over)..... \$152.50/\$228 (Inc. sales tax)
5. Family Monthly..... \$28.50/\$41.50 (Inc. sales tax)
6. Adult Monthly (18 to 59) \$22/\$ 31(Inc. sales tax)
7. Youth Monthly (5 to 17) \$11.50/\$14.50 (Inc. sales tax)
8. Senior Monthly (60 and over) \$14.50/\$22 (Inc. sales tax)
9. Senior Couple Membership (Both 60 and over)..... \$239.28/\$359.55 (Inc. sales tax)
10. Senior Couple Monthly (Both 60 and over)..... \$24.23/\$35.28 (Inc. sales tax)
11. 3 Month Adult (Age 18 and over)..... \$112/\$157 (Inc. sales tax)
12. Enrollment Fee for Monthly Membership..... \$30
13. Early Cancellation Fee (if prior to year commitment) \$50
14. Locker Rental..... Included w/membership

B. Admissions

1. Daily Admission - Adult (18 to 59)..... \$5/\$7
2. Daily Admission – Youth (5 to 17) \$3
(Ages 4 and Under are no charge)
3. Daily Admission - Senior (60 and over) \$3/\$5
4. Walking Track..... No Charge
5. Punch Cards \$95/15 punches
6. Senior Punch Cards \$35/\$65/15 punches
7. Skate Park Daily Admission FREE

C. Other

- 1. Service Charge for Returned Check (NSF) - Upon receipt of an NSF check, no additional checks will be accepted by the presenter..... \$30
- 2. Administration Fee..... \$5
- 3. Photo Copies/Duplication & Faxes\$0.25 per page

D. Room Rental

NOTES:

- Rental fees for facilities are waived under terms of agreements with the Shakopee School District and City-affiliated sports associations.
- VCR/DVD player, coffee maker, or overhead projector is available at no charge with rental at Community Center only.
- Shakopee Civic groups are defined as City of Shakopee groups located and operated within the City and are City recognized service groups (Lion’s/Lioness Club, Rotary Club, Jaycees, Girl Scouts, Boy Scouts, 4-H, etc.) See attached list on page 36

- 1. Group Room Rentals (per hour)(Rotary Room, Studio) \$40 (plus sales tax)
- 2. Gymnasium (per side, per hour).....\$50 (plus sales tax)
- 3. Shakopee Civic Group function (per hour, room rentals only) \$15 (plus sales tax)
- 4. For-Profit Groups per hour.....\$90 (plus sales tax)
- 5. CC Birthday Party Package (up to 12 children & birthday child’s parents....\$125 (plus sales tax)
- 6. Room Clean up Charge \$35
- 7. Additional Staff for large events or before/after-hours \$30/hour

E. Teen Center Rentals

- 1. Special Event Rental (2 hour minimum)..... \$65/hour (plus sales tax)
- 2. Additional staff if needed..... \$20/hour

II. Ice Arena Fees

A. Ice Rental

- 1. Fall-Winter Prime (10/1/14-3/15/15) \$200 /hour (plus sales tax)
(2 – 11 p.m., Monday-Friday; 6 a.m. – 11p.m. Saturdays, Sundays, non-school days & holidays.)
- 2. Fall-Winter Non- Prime (10/1/14-3/15/15) \$145/hour (plus sales tax)
(11 p.m. – 2 p.m., Monday-Friday; 11 p.m. – 6 a.m. Saturdays & Sundays)
- 3. Spring/Summer (3/16/15-9/30/15) \$145 /hour (plus sales tax)
- 4. Periodic Promotional Ice Specials..... Rate Varies (plus sales tax)

B. Skating Services & Admissions

- 1. Youth Open Skating and Hockey\$3*
- 2. Adult Open Skating\$4*
- 3. Adult Open Hockey.....\$5
- 4. Open Figure Skating\$7
- 5. Development Ice\$5
- 6. Skate Rental\$3
- 7. Skate Sharpening.....\$5/pair, \$35 or \$70 punch card

(NOTE: * is included in Community Center membership.)

III. Recreation Program Fees

Recreation program participants are charged fees to cover costs associated with the program. These fees are designed to cover the direct cost of the program, including part-time salaries and supplies as well as a portion of administrative overhead and direct supervisor costs. A small percentage is then added to the direct program costs to account for non-direct program costs. These fees vary depending on the program type, supplies costs, length of the program, etc. A \$5 service fee will be charged for changes/class cancellations prior to the registration deadline. No refunds will be given after the registration deadline. 2014 fees will generally show a 3% Increase over the 2013 program fees.

IV. Sports Association Fees

All City-related sports associations are assessed a fee to fund the administrative support the City provides to each association. This support generally includes promoting the program, processing registrations, scheduling facilities and activities, and providing assistance in administering the program.

A. Youth Associations (Football, boys & girls basketball, baseball, lacrosse, softball, wrestling, soccer, volleyball and tennis)

(NOTE: Rental fees for facilities are waived under terms of agreements with the City-affiliated sports associations. Staffing costs and special event/tournament fees as noted under Park Facilities are not waived. Additional charges may apply for additional facility requests beyond the facilities designated during the regular seasons.)

- 1. Association Services All Associations
\$17/participant
- 2. Add On Service – Registration Acceptance and Processing\$2.50/participant

B. Adult Leagues

- 1. Adult Softball.....\$375/team
- 2. Adult Basketball.....\$210/team

3. Adult Volleyball (price depends on season).....\$210 or \$110/team

4. Adult Broomball \$210/team

V. Non-Resident Fees

A. Non-Resident Fees \$10/class/participant

(NOTE: *Non-resident fees will not be charged to one day programs, special events, or adult sport leagues.)

VI. Park Facilities

NOTE: Facility users pay staffing costs and special event/tournament fees as required to prepare facilities for weekend or holiday events, or where overtime is required during the week to accommodate special facility preparation requests.

- \$5 administration fee for cancellations.
- Requests for multiple day field use will be based on the single day rate. Three-field rental minimum for weekend dragging.
- Rental fees for these facilities waived under terms of agreements with Shakopee School District and City-affiliated sports associations. Staffing costs and special event/tournament fees are not waived. Additional charges may apply for additional facility requests beyond the facilities designated during the regular seasons.
- Rental fees for these facilities waived for local organizations where revenue generated from the event is reinvested in the community. Staffing costs noted above are not waived.
- Regular park hours are 6 a.m. - 10 p.m.

A. General Fees

1. Damage Deposit (due at registration)..... \$100
2. Additional clean up charge..... \$35/hour

B. Huber Park & Huber Stage Rentals (shelter & amphitheater)

1. All Users (2 hour minimum) \$115/hour (plus sales tax)
2. Chair Rental (approximately 65 chairs available) \$50/day
3. Audio System \$50/day
4. Additional Staff Time..... \$20/hour

C. Open Picnic Shelters (per day)..... \$65 (plus sales tax)
(Lions 1 & 2, Memorial 1 & 2)

D. Enclosed Picnic Shelters (per day) \$85 (plus sales tax)
(Green Meadows, Hiawatha, Holmes, Scenic Heights, Westminster, Riverside Fields)

E. Outdoor Non-Turf Facilities without Lights (per facility, per day)..... \$65 (plus sales tax)
(ball fields, tennis courts, hockey rinks,)

F. Outdoor Turf Facilities without Lights (per facility, per day) \$100 (plus sales tax)
(soccer, lacrosse, football)

G. Outdoor Non-Turf Facilities with Lights (per facility, per day) \$100 (plus sales tax)

- H. **Outdoor Turf Facilities with Lights (per facility, per day)**..... \$125 (plus sales tax)
- I. **For-profit Outdoor Facility rental without lights (per facility, per day)**..... \$175 (plus sales tax)
- J. **For-profit Outdoor Facility rental with lights (per facility, per day)** \$250 (plus sales tax)
- K. **Entire Park Closure** \$500 (plus sales tax)
- L. **Disc Golf Course**..... \$250 (plus sales tax)
- M. **Schleper Stadium**..... \$1,000/day (plus sales tax)
(One half of fee will go to local baseball organization that is required to work the rental.)
- N. **Concession Stand (per day)** \$65 (plus sales tax)
- O. **Special Event/Tournament Fees (per site): A special permit is required for these activities through the Parks, Recreation & Natural Resources Department.**
 - 1. Restroom Cleaning (per cleaning)..... \$25
 - 2. Empty Garbage Cans (per collection) \$85
 - 3. AM Field Dragging (per field per day w/ 4 field minimum)..... \$28
 - 4. Additional Dragging of Fields (per field per day) \$18
 - 5. Overtime Rate \$65 (per hour)
 - 6. Field or Site Setup City Labor Rate + benefits per hour

NOTE:

- Tournament must be at least 2+days to require the above services.
- If garbage was not picked up and put in containers, the City will bill a minimum of \$85 plus the hourly time spent to clean the site.
- Additional supplies needed will be charged based on their cost (paint, chalk, etc.)

- P. **Special Permit** \$50-\$150
- Q. **Entertainment Kits**
 - 1. Horseshoe/Volleyball Kit \$15 or No charge w/rental
 - 2. Frisbee Golf Kit..... \$15 or No charge w/rental
 - 3. Shuffleboard Kit \$15 or No charge w/rental

R. **Youth Building**

NOTE:

- Rental fee waived for Girl Scouts, Boy Scouts and Shakopee School District and City-affiliated sports associations. Clean fee not waived.

- \$100 key/damage deposit on all rentals.
- Shakopee Civic groups are defined as City of Shakopee groups located and operated within the City and are City recognized service groups (Lion’s/Lioness Club, Rotary Club, Jaycees, Girl Scouts, Boy Scouts, 4-H, etc.) See attached list on page 36
- Rental hours are from 8 a.m. – 10 p.m.

1. Daily Weekend/Holiday Rentals	\$175 (plus sales tax)
2. ½ Day Rental (Friday nights only)	\$100 (plus sales tax)
3. Weekday Rentals (Per hour)- 2 hour minimum.....	\$40 (plus sales tax)
4. Shakopee Civic Group Function	\$15/hour (plus sales tax)
5. Room clean up fee	\$35
6. Additional Staff	\$30/hour

VII. Aquatics

Resident/Non-Resident

A. Admissions

1. Daily Admissions – Aquatic Park	
a) Under 48” or Senior (60 or over)	\$5
b) Under 48” or Senior (60 or over) Twilight (after 5 p.m.).....	\$3
c) Over 48”	\$7
d) Over 48” Twilight (after 5 p.m.)	\$5
e) Ages 1 and younger.....	no charge
2. Daily Admissions- Junior High Pools (Included in Community Center membership)	
a) Ages 2 & up (age 1 and below are no charge).....	\$3

B. Punch Cards

(valid at the Aquatic Park, Junior High Pools)

1. 10 punches.....	\$50/\$60 (Inc. sales tax)
2. 20 punches.....	\$94/\$115 (Inc. sales tax)

C. Aquatic Park Season Passes

(Community Center members received 25% discount from rate)

1. Pass Under 48” & Senior (65 and over)	\$52.50/\$58 (Inc. sales tax)
2. Individual Pass Over 48”	\$63.50/\$81(Inc. sales tax)
3. Family Pass (4 or more)	\$219/\$275.75 (Inc. sales tax)

D. Aquatic Park Group Rentals

1. Public Group Rate (minimum of 20 people)\$5/person
2. Private Group Rate (minimum of 200 people, before or after regular hours)\$3/person
3. Group deposit\$100
4. SV Birthday Party Package (Inc. 12 kids + 2 parents)\$125 (Inc. sales tax)

2014 List of City of Shakopee Recognized Service Groups for Community Center Room & Youth Building Rentals:

4-H	Derby Days	Lions Club
Alcoholics Anonymous (current Tuesday and Wednesday groups ONLY)	Diversity Alliance	Lioness Club
American Red Cross	Eagles	Relay 4 Life
Boy Scouts	Girl Scouts	Rotary Club
Deer Hunters Association (River Valley Chapter)	Heritage Society	Seniors Club (This group is technically considered a Park & Rec Program)
VFW	Jaycees	
	Knights of Columbus	
	Legion	

NATURAL RESOURCES FEES AND SECURITIES

I. Fees

A. Tree Management Plan/Woodland Alteration Permit

- 1. 1-100 significant trees* surveyed.....\$150
- 2. 101-1,000 significant trees surveyed.....\$500
- 3. 1,001+ significant trees surveyed.....\$800

B. Soil compaction testing for landscaped areas

(City hired consultant is used)..... Total cost of Consultant

C. City required replacement trees that cannot be placed onsite\$400

D. Unauthorized significant tree removal\$500/dia. Inch removed or replacement of 2 dia. Inches for every 1 dia. Inch removed.

E. Additional Requested Tree Inspection

Inspection will be charged on an hourly basis at actual hourly rates plus a multiplier of 2.0 for benefits. The City is authorized to draw against the Tree Management Regulations financial security for tree replacement requirements to pay for inspections.

II. Financial Security

A. Financial security for required replacement trees# replacement trees x \$200x150% = Financial security*

*In accordance with City Code Sec. 11.60 Subd.8 & Sub.9, up to 75% of the financial security may be returned upon inspection and acceptance by the City of installed landscaping and upon the submittal of the City approved two year warranty from the landscape contractor who installed the plants. This warranty must cover plant health issues relating to excess or insufficient water. The remaining financial security will be held by the City for two years.

B. Unauthorized Work Fee.....Up to double the permit fee