



SHAKOPEE FIRE DEPARTMENT

Fire & Life Safety for a Growing Community



TANKS AND DISPENSING Policy #11-2000 (01/01/2014) (2007 MSFC)

General Requirements

1. Permits are required for all flammable/combustible liquid storage tanks and dispensing. For temporary LP containers at construction sites refer to Shakopee Fire Department Policy #17-2002.
2. Plans shall be submitted to the Shakopee Fire Department for review and approval. A minimum of two (2) two sets of plans along with one (1) printed copy of the product specification sheets shall be provided. A copy of the plans and product specification sheets shall be submitted in a PDF formatted file. The file may be provided on a CD or e-mailed to the Shakopee Fire Department at firesafety@ShakopeeMN.gov.
3. The contractor shall submit a permit application and appropriate permit fee, plan review fee and state surcharge fee to the City of Shakopee. Send or drop off permit application and permit fee to:

US Mail

City of Shakopee
Fire Department
129 Holmes St. S.
Shakopee, MN 55379
Phone: 952-233-9570

Hand Delivery

Shakopee Fire Department
2700 Vierling Drive E.
Shakopee, MN 55379

4. All systems shall be designed and installed in accordance with current code requirements and Minnesota State Fire Code Chapter 22, Chapter 34, Chapter 35 and Chapter 38 (NFPA 58).
5. All plans shall include specification sheets for tanks, piping, containment, overfill, leak detection and dispensers.
6. Tank and dispensing plans which must be resubmitted for a second time, and each time thereafter, because of failure to meet the minimum requirements of the Minnesota State Fire Code shall be resubmitted with a resubmission fee as set forth in the City of Shakopee Fee Schedule.
7. All plans submitted must show the following information when applicable.
 - a. Plan scale.
 - b. Real property lines.
 - c. Structures within property lines.
 - d. Tank construction (provide specification sheets)
 - e. Tank location and clearance.
 - f. Tank size in gallons.
 - g. Tank size in dimensions.
 - h. Tank testing requirements (provide specification sheets).
 - i. Type of product in tank (provide MSDS sheets).
 - j. Buried depth of tank.
 - k. Tank anchors, if required.

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Mailing Address: 129 Holmes Street South – Shakopee, MN 55379 – Phone: 952-233-9570 – Fax: 952-233-3857

Station #1: 2700 Vierling Drive East

Station #2: 1001 Vierling Drive West

firesafety@ShakopeeMN.gov

TTY: 952-233-3837

www.ShakopeeMN.gov

- l. Tank fill openings
 - m. Corrosion protection (indicate type).
 - n. Secondary containment for tank and piping (provide specification sheets).
 - o. Driveways and roadways.
 - p. Vent pipe termination height.
 - q. Vent pipe size.
 - r. Piping layout.
 - s. Type of dispensing (full service or self-service)
 - t. Type of dispenser (provide specification sheets)
 - u. Location of dispensers.
 - v. Dispenser protection.
 - w. Type of overfill protection (provide specification sheets).
 - x. Type of leak detection (provide specification sheets).
 - y. Required signage (No Smoking, Shut-off Engine, Minimum 16 Years Old, etc.)
 - z. Two-way intercom system.
 - aa. Fire extinguisher locations and types (ie: two - 2A20BC)
 - bb. Self-service attendant location.
 - cc. Sources to waterway (storm/sanitary sewer intakes).
 - dd. Type of back-fill.
8. NOTE: It is the policy of the City of Shakopee not to allow the use of an adjoining property's setback to determine tank placement.

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