SHAKOPEE
COMMUNITY PRIDE SINCE 1857

GRADING PERMIT

Permit # _____

_____
Name of Plat

CITY OF SHAKOPEE 129 HOLMES STREET SOUTH (952)233-9300

1. Location _____
(Plat, property address or legal, or distance and direction from nearest public street intersection)
2. Nature of Work _____
3. Total Area Disturbed (Acre) _____
4. Owner of Land _____

DESCRIPTION: Please include 3 copies of a detailed description and scaled drawing of the proposed project and project work including identification of obstructions to be placed and size and depth of excavation. Include earthwork calculations. Indicate quantity of material exported/or imported.

4. Work to start on or after:_____and shall be completed by: _____ unless an extension granted to:

_____ by _____.
DATE STAFF

5. Estimated cost of site grading and erosion control items $_____
(Shall not include cost to purchase or haul borrow material)

NAME OF APPLICANT _____ PHONE _____
PLEASE PRINT
ADDRESS _____
STREET CITY STATE ZIP

NAME OF PARTY OR ORGANIZATION PERFORMING WORK _____
GOPHER ONE-CALL REGISTRATION # _____E-MAIL ADDRESS _____
CONTACT PERSON: _____EMERGENCY (24 Hr.) PHONE _____
DAY PHONE _____FAX _____
ADDRESS:_____
STREET CITY STATE ZIP

The undersigned herewith accepts the terms and conditions of this permit by the City of Shakopee as herein contained and agrees to fully comply therewith to the satisfaction of the City of Shakopee. The undersigned also declares that he/she has read, understands, and will comply with all relevant City Ordinances and all Grading Permit Regulations as stated in the following pages **A Certificate of Insurance or Self Insurance verifying coverage has been provided to the City of Shakopee. (CITY OF SHAKOPEE TO BE NAMED AS AN ADDITIONAL INSURED)**

Signed: _____ Title: _____ Date: _____

All legal requirements shown on attached pages to be complied with! The date when work is completed must be reported in writing to the Public Works Director.

FOR CITY USE ONLY

Security : $_____
($1,000.00 per acre disturbed)

Fee: $_____
(Up to and including $200,000.00: 5% of Estimated Cost for Site Grading and Erosion Control.
Over $200,000.00: $10,000.00 plus 3% of Estimated Cost for Site Grading and Erosion Control exceeding $200,000.)

AUTHORIZATION OF PERMIT

Security Type _____
(Bond, Cash, Escrow Account or other method of providing security)

Receipt No. _____

In consideration of agreement to comply in all respects with the regulations and codes of the City of Shakopee covering such operations, and pursuant to authorization duly given by said City of Shakopee, permission is hereby granted for the work to be done as described in the above application with said work to be done in accordance with "GENERAL CONDITONS OF THE GRADING PERMIT" hereby attached:

APPROVED BY: CITY ENGINEERING DEPARTMENT:

BY: _____ DATE: _____

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GENERAL CONDITIONS OF THE GRADING PERMIT FOR:

_____

1. Original copies (2) of the Contractor's certificate of insurance shall be received by the City of Shakopee prior to any grading of the site.
2. Applicant agrees to hold the City of Shakopee harmless for any claims arising out of the City approving the grading permit prior to Final Plat approval, Final Plat recording and Final Construction Plan approval.
3. The Applicant shall obtain a NPDES permit. The City of Shakopee shall receive this permit prior to any land disturbing activity.
4. All erosion control measures shall be furnished and installed by the Applicant and accepted by the City prior to any land disturbing activity.
5. All erosion control measures shall be routinely inspected by the Applicant and replaced as necessary or as directed by the City of Shakopee.
6. Erosion control maintenance shall be the responsibility of the Applicant throughout the life of the grading permit.
7. Adjacent streets shall be kept clean of any offsite sediment tracking.
8. Turf and permanent vegetation shall be established in accordance with the NPDES requirements.
9. Six (6) inches of topsoil will be required over disturbed areas not part of building pads. Building pads not starting immediate construction require four (4) inches of topsoil. All areas not involving immediate building or construction shall have turf established in accordance with NPDES requirements.
10. Final Plans and Reports required upon completion:

    - An "as-built" grading plan shall be submitted to the City when the grading work has been completed. A statement shall be included from the Applicant's engineer that the grading work is in conformance to the "as-built" plan and specifications. Also, as a part of this plan, a statement shall be included from the Applicant's surveyor that the high water elevations around ponds and wetlands are within the existing and/or proposed drainage easements of the plat. No building permits will be issued until the City Engineer has approved this plan. Please refer to the City of Shakopee's Design Criteria for as-built grading plan requirements.
    - A report prepared by the soils engineer including locations and elevations of field density tests, summaries of field and laboratory test, other substantiating data and comments on any changes made during the grading and their effects on the recommendations in the soils report.

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_____

11. All Topsoil (whether salvaged on site or brought in as import) to be used on site for turf establishment shall be identified, tested and approved by City of Shakopee Engineering Department prior to placement of said topsoil. Topsoil test results shall comply with MnDOT's "STANDARD SPECIFICATION FOR CONSTRUCTION" 2000 Edition, Specification 3877 for "SELECT TOPSOIL BORROW" (spec. 3877.2 B, Table 3877-2).
12. Grading shall be limited to the plat/property boundaries and as shown on the submitted grading plan.
13. County and State permits to be obtained are the responsibility of the Applicant.
14. See the following conditions from the Natural Resource Director and the Community Development/Planning Department:

Community Development/Planning: _____

_____
_____
_____
_____
_____

Natural Resources/Park and Recreation: _____

_____
_____
_____
_____
_____

APPROVED BY: CITY COMMUNITY DEVELOPMENT/PLANNING DEPARTMENT:

BY: _____ DATE: _____

APPROVED BY: CITY NATURAL RESOURCES/PARK AND RECREATION DEPARTMENT:

BY: _____ DATE: _____

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Grading Permit Submittal Requirements

- Completed Permit Application
- Grading Plan and Erosion Control Plan Per Chapter 16 of the City Code and the City of Shakopee Design Criteria
- Total Area of Plat/Site (acres) on Grading Plan and Erosion Control Plan
- Total Area Disturbed (acres) on Grading Plan and Erosion Control Plan
- Detailed Earthwork Computations
- Pavement Design Calculations (for all streets within the site)
- Detailed Contractor's Bid for Proposed Land Disturbing Activity
- NPDES Permit (if applicable)
- Wetland Delineation Report and Certificate of No Loss/Exemption
- Wetland Mitigation Plan (if proposing impacts to wetlands)
- Woodland Management Plan as Per Section 11.60, Subdivision 9 of the City Code
- Contractor's Certificate of Insurance (in compliance with City Right-of-Way permit requirements)
- County Permits if Applicable (utility, access, r/w, etc.)
- All Necessary R/W or Easements to Grade and/or Drain Storm Water Off-site
- Storm Water Management Plan
  - Existing Topography of Site
  - Tributary Areas Showing Drainage Boundaries
  - Proposed Topography Showing Drainage Areas
  - Proposed Ponding Showing NWL, HWL and Storage (provide computations)
  - All Storm Water Computations
- 125% of the established cost to comply with the Stormwater Management Plan, the Grading Plan and the Erosion Control Plan or $1,000 Per Disturbed Acre Security, whichever is greater.
- Grading Permit Fee (as set forth by the City's Fee Schedule)