



Date: \_\_\_\_\_ Permit #: \_\_\_\_\_

# Tree Preservation Plan

This form is required for all residential building permits. It should be returned along with building permit and required submittals to Building Inspections, 129 Holmes St. S., Shakopee.

**SITE ADDRESS:** \_\_\_\_\_ **PID #:** \_\_\_\_\_

## Applicant Information

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Builder/Company: \_\_\_\_\_ Email: \_\_\_\_\_

## Identification of Trees

A significant tree is defined as 4 inches or greater in diameter (City Code 151.113).

Are there existing significant trees on the site?  Yes, continue below  No, skip to page 2 "Landscaping Plan"

## Tree Preservation Plan Summary

A tree preservation plan is required for any site with a significant tree. See the city's tree preservation regulations (City Code 151.11) to determine if tree replacement/financial security is required. Complete the table below.

EXISTING TREES	TOTAL DIAMETER INCHES		TOTAL	FINANCIAL SECURITY
<b>High Priority Trees</b> Removed outside of building parameter		x 1.5	(a)	_____ (a) + _____ (b) - _____ (c) = _____ Diameter inches of replacement trees / 2 = _____ Total # of replacement trees x \$200 x 1.5 = <b>\$</b> _____ (8040.2351)
<b>Significant Trees (removed)</b> Removed outside of building parameter		x 1	(b)	
<b>Significant Trees (preserved)</b> Preserved inside of building parameter		x 2	(c)	

## Tree Preservation Plan Submittal Checklist

In order for your plan to be reviewed, please submit the following:

Tree inventory (spreadsheet), which must include the following information for each significant tree on the site and any off-site/bordering trees whose critical root zone is on the property:

- |  |  |
|--|--|
| <input type="checkbox"/> Identification number                 | <input type="checkbox"/> Tree type: significant or high-priority |
| <input type="checkbox"/> Tree size (diameter at breast height) | <input type="checkbox"/> Critical root zone (CRZ)                |
| <input type="checkbox"/> Tree species                          | <input type="checkbox"/> Tree plan: removed or preserved         |
| <input type="checkbox"/> Location: onsite or offsite           |  |

Site plan must include a scaled drawing showing:

- Location, identification number and tree type of all inventoried trees
- Trees to be removed and preserved
- Critical root zone of preserved trees, along with any area within the critical root zone that might be impacted by building activities. 30 percent of the CRZ may be impacted and the tree still considered preserved.
- Proposed construction/grading limits, building area, lot lines, driveways, streets, easements, parking, building footprint/elevation and any areas in which a significant tree will be removed
- Locations of tree protection fence
- Soil stockpile locations

## Landscaping Plan

If the property does not have significant trees, front yard trees are still required, per City Code 151.112. The number of trees is determined by zoning district. See the zoning map at [www.ShakopeeMN.gov/zoning](http://www.ShakopeeMN.gov/zoning).

RESIDENTIAL ZONE	REQUIRED REPLACEMENT	NOTES
R-1A	Three (3) non-ornamental trees in the front yard	Trees may be placed in the backyard only if trees cannot be placed in the front yard due to easements or spacing.
R-1B R-1C R-2 Planned Residential District	Two (2) non-ornamental trees in the front yard	

## Landscaping Plan Submittal Checklist

\_\_\_ Site plan must include a scaled drawing showing:

- Easements, right-of-ways, construction limits, roads, driveway and building pads
- Plant list, including species, size, planting location and stock type of trees
- City's Tree Planting Detail ([www.ShakopeeMN.gov/naturalresources](http://www.ShakopeeMN.gov/naturalresources))

**NOTICE: Contact Gopher State One at (651) 454-0002 prior to digging to have underground utilities located.**

I hereby acknowledge the following:

- a) I understand single family residential lots require the following number of trees (planted or preserved) in the front yard:  
Zones R-1A = 3 non-ornamental trees; Zones R-1B, R-1C, R-2, and Planned Residential District = 2 non-ornamental trees
- b) I agree to plant the required trees in accordance with the City of Shakopee Tree Planting Detail and realize if the tree is not planted in accordance with this detail it tree will be required to be removed and replaced.
- c) I have reviewed and understand the requirements in the Tree Preservation Regulations and Landscaping Requirements, City Code 151.112 and 151.113.
- d) I understand I am not to plant within a City of Shakopee right-of-way or easement without an approved Tree Planting Permit from the City of Shakopee.

The undersigned hereby represents upon all of the penalties of the law, for the purpose of including the City of Shakopee to take the action herein requested, that all statements are true, and that all work herein will be done in accordance with the ordinances of the City of Shakopee and the State of Minnesota.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**CITY OF SHAKOPEE USE – APPROVED BY:**

**CONDITIONS OF APPROVAL**

Total number of trees to be installed by builder: \_\_\_\_\_

\_\_\_\_\_  
Natural Resources

\_\_\_\_\_  
Date

Approved

Approved with conditions

Not approved

Inspection of existing trees by: \_\_\_\_\_ Date: \_\_\_\_\_

Inspection of tree protection fence by: \_\_\_\_\_ Date: \_\_\_\_\_ Required:  Yes  No

Inspection of installed trees by: \_\_\_\_\_ Date: \_\_\_\_\_