



Date: \_\_\_\_\_ Permit #: \_\_\_\_\_

# Sewer & Water Permit Application

**SITE ADDRESS:** \_\_\_\_\_

Tenant/Building Name: \_\_\_\_\_

## Applicant Information

Owner \_\_\_\_\_ Contractor \_\_\_\_\_

### CONTRACTOR

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Plumbers License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Contact Person (print): \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

### PROPERTY OWNER

Name/Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

## Sewer & Water Permit Type

Sewer & Water                       Sewer                       Water

## Work Type

New Construction                       Repair                       Replace

Pipe Size: \_\_\_\_\_ Pipe Material: \_\_\_\_\_ Estimated Value of Work: \$ \_\_\_\_\_

The undersigned hereby represents upon all of the penalties of the law, for the purpose of including the City of Shakopee to take the action herein requested, that all statements are true, and that all work herein will be done in accordance with the ordinances of the City of Shakopee and the State of Minnesota.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

## Notes to Applicant

- This permit shall be null and void if authorized work is not started within 180 days or if work is suspended/abandoned for 180 days or more after work has started.
- Comply with Shakopee Engineering and Shakopee Public Utilities for all design and work in right-of-way. Comply with Metropolitan Council Environmental Services (MCES) Waste Discharge Rules. Additional installation requirements on back.

OFFICE USE Required Inspections:     Water Hookup     Sewer Hookup     Sewer/Water Hookup

## Notes to Applicant continued...

- Permit review normally requires 10 working days from receipt of the **COMPLETE** application **AND** required information. You will be contacted with the building permit fee once our review is complete. Upon receipt of the payment, the permit will be issued.
- Permit and Plan Review Fees are based on City Code 111.04.
- **PLEASE ARRANGE FOR INSPECTIONS 24 HRS IN ADVANCE**

## Water Service Installation & Construction Requirements

- Every service pipe shall be laid with sufficient excess to allow not less than one (1) foot of extra length and in such manner as to prevent rupture by settlement.
- The service pipe shall be placed not less than 7.5 feet below finished grade and be so arranged as to prevent rupture by freezing.
- Water service pipe can be any material allowed by the current State Plumbing Code and Shakopee Public Utilities "Customer Service Policies." No plastic water pipe allowed.
- No mechanical couplings are allowed under a structure or within 3 feet of a foundation or footing. Only silver solder connections are permitted under structures.
- Soil in sewer and water trenches, especially in driveway or sidewalk areas, must be compacted. Compaction tests of these areas must be required.
- Installation contractor must set curb box standpipe to final grade and show that curb stop can turned to on and off position.
- A visual inspection is required along the entire length of the water line tested at main pressure with the curb box in the open position.

## Sewer Service Installation & Construction Requirements

- All building sewers shall be a minimum of 4 inches and constructed of any material allowed by the current State Plumbing Code. All plastic sewer pipe must be laid on a continuous granular bed according to the manufacturers' specifications.
- Any sewer line in excess of 100 feet shall require one cleanout. When a sewer service line exceeds 100 feet, a cleanout shall be required every 80 feet thereafter. A cleanout will be required when two 90-degree bends are used to make a turn in the direction of the sewer line.
- Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. No building sewer shall be laid parallel to or within 3 feet of any bearing wall which might thereby be weakened. The depth shall be sufficient to afford protection from frost. The building sewer shall be laid at a uniform grade with a drop of at least 1/8 inch per foot of line in the direction of the mainline sewer and in a straight alignment. The property owner shall be responsible for verifying the location and elevation of the building sewer service stub prior to establishment of the basement elevation or beginning the connection to house.
- For replacement work, all substandard sewer pipe, "transite," "orangeburg," etc. must be replaced.
- For replacement work, existing sewage tanks must be pumped and filled with sand/gravel with tanks covers removed. The new sewer connection must precede any tanks.

## Inspections

- The installation contractor shall notify the City when the building water and sewer service connection is ready for inspection. A minimum notice of four hours for inspection is required.
- No backfill shall be placed until the work has been inspected and approved.

## Sewer and Water Services

### For sewer and water work in the street right-of-way:

- A Right-of-Way Permit is required from the Engineering Division @ (952) 233-9300.
- All inspection of sewer work will be done by the Engineering Division @ (952) 233-9300.
- All inspection of water work will be done by Shakopee Public Utilities @ (952) 445-1988.

### For sewer and water work on private property:

- Permits are required for all outside piping work. This is in addition to building permits and plumbing permits. Permits can be obtained from Building Inspections, City Hall, 129 Holmes St. S.
- Inspections will be done by Building Inspections (952) 233-9396.

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### CITY OF SHAKOPEE USE – PERMIT APPROVED BY:

Building Department

Date